

Building High-Performance Teams

Course Overview

This course is not about working alone, it is about knowing how to harness and develop the potential of others to work together better and faster. Also, this course provide participants with the tools that can be used to build team for higher efficiency in the workplace.

Course Outline

- Nature of teams
 - Origins of teams
 - Characteristics of successful teams
- Team development
 - Forming, Storming, Norming, Performing
- Teamwork
 - Sharing
 - Giving feedback
 - Friendly climate
- Team cohesion
 - Team type
 - Team structure
 - Team interaction
- Threats to teamwork
- Team leaders
- Team roles
- Team meetings

Learning Objectives

Upon completion of this course, participants will be able to know:

- The characteristics of successful teams
- The process of developing a team
- The threats to teamwork
- The role of team leaders
- The criteria for an efficient meeting

Who Should Attend

- Managers
- Supervisors
- Team leaders

Course Duration: Two days from 9:00AM to 4:00PM

Registration Deadline: One week before the course date

Course Venue

Top Business premises: 17, Abdel Wahab Selim Elbeshry St. Sheraton Heliopolis, Cairo, Egypt.

Registration & Payment:

- Course fees include soft copy of the material, coffee break, light lunch and certificate.
- Payment by cheque in Top Business name, cash to Top Business address or by bank transfer.
- Payment is due within 3 working days from course confirmation. Registration is confirmed only after course payment.
- Payment is non-refundable; however, participant can be substituted or attend next confirmed round of the same course or another course during the same calendar year.
- Payment is non-refundable in the event of a participant no show on the 1st day of the course.

For More Information

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